

OPERATIONS COUNCIL MEETING AGENDA



Date: November 6, 2024 | Time: 12 p.m. - 1:30 p.m. | Location: RR111 Zoom: <https://clackamas.zoom.us/j/97948357269> | Recorder: Jessi

| Purpose | Guiding Principles |
|---------|--------------------|
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| Topic/Items | Category | Facilitator | Allotted Time | Key Points: Provide 50 words or less on expected outcome |
|---|---|-------------|---------------|--|
| <i>If using AI notetaking or recording, remind participants that recording/AI notetaking will be used before enabling this feature.</i> | | | | |
| Reading of Land and Labor Acknowledgement | | | 5 min | |
| 1. Welcome Members and the Public | <input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information | Jim | 5 min | |
| 2. Share the committee list that we believe is ours | <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information | Jim | 15 min | |
| 3. Start our committee/group report outs. At least one per quarter per group | <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information | Jim | 20 min | a. Who is the liaison for this group? b. What are you actively working on? c. What are you planning for the future? d. Are you looking more support or guidance from others, (exec team, FTF, AF, Admin)? e. Who and what? f. How does our strategic plan fit into your committee work? These sub-committees should continue: Food Service Committee (CUDC subcommittee) Grounds Committee (CUDC subcommittee) |

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| | | | | <p>Signage Committee (CUDC subcommittee)</p> <p>Arts Acquisition (CUDC subcommittee)</p> <p>Environmental Health and Safety Committee (CUDC subcommittee)</p> <p>-When we move to the cloud this group will need to know what is going on and at least get an update.</p> |
| 4. Sunsetting or absorbing committees | <input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information | Jim | 20 min | <p>Prior to sending out an announcement about sunsetting or absorbing committees we need to get feedback from all stakeholders.</p> <p>I was asked by a CUDC member about it. Who are the people not in the room on that group that need to be heard?</p> |
| 5. Retreat Planning | <input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information | Jim | 20 min | <p>What are our resources and what are our tasks? See the prioritization tools, academic year priorities, and council recommendation templates in the SG corner.</p> <p>academic-year-priorities-template---formatted (2).docx prioritization-tools.docx</p> <p>Showing our spreadsheet on what we are working on and how often we meet.</p> <p>Create a thorough charter: Mission-Charge to make comments edit.docx. Please review this document ahead of time and make suggestions on needed changes/additions.</p> <p>Example: https://webappsrv.clackamas.edu/committees/SSC/meetings/AdditionalDocuments/Student-Support-Council-Charter.pdf</p> |
| 6. Review commitments and deadlines. Closing comments | <input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information | Jim | 5 min | Confirm recorder has it all down |

| Upcoming Meeting Date | Start Time | End Time | Location |
|-----------------------|------------|-----------|----------------------------------|
| November 20, 2024 | 12 p.m. | 3:00 p.m. | RR112 Operations Council Retreat |

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|------------------------------|---|---|---|
| Members in Attendance | <p>Council Co-Chairs:</p> <p><input type="checkbox"/> Jim Wentworth-Plato</p> <p><input type="checkbox"/> Jeff Shaffer</p> | <p>Members:</p> <p><input type="checkbox"/> Ron Prince</p> <p><input type="checkbox"/> Saby Waraich</p> <p><input type="checkbox"/> Ashley Sears</p> <p><input type="checkbox"/> Erin Gravelle</p> <p><input type="checkbox"/> Delbert Dulley</p> <p><input type="checkbox"/> Dejuan Tanner</p> <p><input type="checkbox"/> Stephen Brouwers</p> <p><input type="checkbox"/> Dennis Marks</p> <p><input type="checkbox"/> Hillary Abbott</p> | <p><input type="checkbox"/> Felicia Arce</p> <p><input type="checkbox"/> SD DeWaay</p> <p><input type="checkbox"/> Nora Brodnicki</p> <p><input type="checkbox"/> Keoni McHone</p> <p><input type="checkbox"/> Sunny Olsen</p> <p><input type="checkbox"/> Breck Young</p> <p><input type="checkbox"/> Jenny Miller</p> <p><input type="checkbox"/> Wesley Buchholz</p> <p><input type="checkbox"/> Randi Hurt (ASG Rep)</p> <p><input type="checkbox"/> Hannah Legasse (ASG Rep)</p> |
| | <p>Recorder:</p> <p><input type="checkbox"/> Jessi Snell</p> | | |